

VALMARK, INCORPORATED

PO BOX 948

FRIDAY HARBOR, WASHINGTON 98250

360.378.5228/360.378.3852 (FAX)

APPLICATION FOR EMPLOYMENT

VALMARK, INC. IS AN EQUAL OPPORTUNITY EMPLOYER

Personal Information

Name (last, first, middle) _____

Date _____

Home Address _____

Mailing Address (if different): _____

City _____

State _____ Zip _____

Home Phone _____

Business Phone _____

Can you prove your U.S. citizenship? _____

Yes ____ No ____

If not a U.S. citizen, give your visa number and expiration date _____

If under 21 years of age, please state age _____

Have you ever been convicted of a felony? Yes ____ No ____ If yes, please explain: _____

Position you are applying for:

Title _____

Salary requirement _____

Referred by _____

Date you can start _____

Names of friends or relatives employed by this company _____

Education record

High school (name, city, state) _____

Graduation date _____

Business or technical school _____

Dates attended _____

Degree earned _____

Undergraduate college (name, city, state) _____

Dates attended _____

Degree, major _____

Graduate school (name, city, state) _____

Dates attended _____

Degree, subject _____

Additional information

Available to work: Full time ____ Part Time ____ Temporary ____ Saturday ____ Sunday ____ Nights/evenings ____

Do you have any physical, sensory or mental handicaps that would hinder your performance in the job for which you are applying? Yes ____ No ____ If yes, please explain: _____

Please indicate which areas and number of years you are experienced/skilled:

Checker _____

Stocking _____

Ordering _____

Clothing sales _____

Marine sales _____

Boating _____

Merchandising _____

Store Supervisor _____

Night Manager _____

Assistant Manager _____ Other _____

Work history (previous 7 Years- attach additional sheets if needed)

Employer	Dates employed
Address	
City	State Zip
Telephone	Ending salary
Last manager's name and title	
Reason for leaving	

Employer	Dates employed
Address	
City	State Zip
Telephone	Ending salary
Last manager's name and title	
Reason for leaving	

Employer	Dates employed
Address	
City	State Zip
Telephone	Ending salary
Last manager's name and title	
Reason for leaving	

Business/Personal References (if applying for your first job, you may give academic references)

Name		
Work phone	Home phone	
Address		
City	State	Zip
Relationship to you		

Name		
Work phone	Home phone	
Address		
City	State	Zip
Relationship to you		

Please read and sign

I hereby certify that the facts in the above employment application are true and complete to the best of my knowledge.
I understand that if employed, falsified statements on this application shall be considered sufficient cause for dismissal.
You are hereby authorized to make any investigation of my personal history.

Signature

Date